



Board of Directors Meeting

November 19, 2009, 9:30 AM – 1:00 PM

Conference Call

(877) 366-0711

Passcode: 77085177#

1. Call to order / Roll Call
2. Approval of minutes of October 29 meeting
3. Chairman's update:
 - a. California Police Chiefs Association
 - b. Local government acceptance status
 - c. Closed session with the CAMTC's legal counsel pursuant to Government Code Section 1126(e)-certification issues
 - d. Applications' processing turnaround time and management communications
 - e. CAMTC legal team
 - f. Engagement of public relations firm
 - g. Development of a proactive legislative strategy
4. Procedures for denials, revocations, other discipline
 - a. Approval of interim committee Chair
 - b. Revisit choice of a committee vs. a single hearing officer for possible amendment to adopted procedures
5. Management firm update
 - a. Applicant flow, certificate issuance, backlog & portal breakdown
 - b. Issue with Portal G requirement for IRS Form 4506-T; consider revising requirement
 - c. Staff need for guidance re description of massage, scope of practice
 - d. Other management firm issues
6. Anonymous complaint
7. Approval of CEO's recruiting documents & discussion

8. Closed session pursuant to Government Code Section 11126a regarding the appointment, employment, evaluation of performance, or dismissal of an employee. Return to open session to announce any action taken.
9. Treasurer's Report
10. 2010 Budget assumptions
 - a. Applicant flow
 - b. Revaluation of fee structure
 - c. Executive management
11. Web site
 - a. Public content
 - b. Need to hire a staff writer
 - c. Search by name function
 - d. Applicant data display / security and privacy issues
12. PPO Committee Report
 - a. Co-Chair structure
 - b. Development of tri-fold brochure
 - c. Communications planning
 - d. Engaging Public Relations resources
13. Scanned vs. paper records
14. PPLG Committee Report
15. Board members terms and acceptance of new Board members
16. Issues and scheduling for future meetings
17. Adjourn

All agenda items are subject to discussion and possible action.

Requests for more information, or to make a request regarding a disability-related modification or accommodations for the meeting, please contact Paul Simmons at (916)444-3568 or One Capitol Mall, Suite 320 Sacramento CA95814 or via email at camtc@amgroup.us.

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