



CAMTC Board of Directors Meeting
June 23, 2016

Hilton San Francisco Airport Bayfront
600 Airport Blvd
Burlingame, CA 94010
Meeting Room: Spectrum

OPEN SESSION MINUTES

Directors Present: Ron Bates, Allison Budlong, Mike Callagy, Mark Dixon, Shana Faber, Heather Forshey, Minouche Kandel, Michael Marylander, Stephany Powell, Dixie Wall

Directors Absent: Jeff Forman, Guy Fuson, Sandra Spagnoli

Staff: Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD; Joe Bob Smith, Director of ESD

General Counsel: Jill England
Special Counsel: Alison Siegel

Guests: Zola Neally, Roxana Ponce De Leon, Jeannie Martin, Tony Siacotos, Patricia Rusert Gillette, Kendra Harris, Laura Embleton, Angeline Stafford

1. Call to Order

Chairman Dixon called the meeting to order at 9:06am and established a quorum.

Chairman Dixon welcomed Minouche Kandel to the Board as the California Department of Consumer Affairs' appointee.

2. Approval of Minutes from February 25, 2016

MOTION 6232016:1 Callagy/Bates – Move to approve the February 25, 2016 open session minutes.

8-0, 1 Abstain MOTION PASSES

ROLL CALL VOTE:

Bates - Yes

Budlong - Yes

Callagy – Yes
Faber - Yes
Forman – Not Present for Vote
Forshey - Yes
Fuson – Not Present for Vote
Kandel - Abstain
Marylander - Yes
Powell - Yes
Spagnoli – Not Present for Vote
Wall – Not Present for Vote
Dixon - Yes

3. Legislative Changes 2016

Mr. Netanel informed the Board that the Legislature released the current language for the Sunset Bill. Mr. Netanel stated that while discussions continue, there will likely be no substantive changes to the language. Mr. Netanel went on to say the bill will be heard in front of the Senate B&P committee Monday June 27.

Mr. Netanel stated the proposed date for the next sunset is three years and he is hopeful the Legislature will agree to move the next sunset from three to four years.

Mr. Bates stated from the League's perspective that they appreciate the interaction between senior staff at the League and senior staff at CAMTC and based on clarifying language that's been included in the bill, the League is in the position where they can support a four-year sunset.

4. Board Members and Direct Contact with the Audit Firm, Legal Counsel, Management Firm, and Other Third Party Vendors

MOTION 6232016:2 Bates/Wall – CEO to develop a policy on board members' direct contact with audit firm, legal counsel, management firm, and other third party vendors and bring back to September Board meeting.

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Not Present for Vote
Forshey - Yes
Fuson – Not Present for Vote

Kandel - Yes
Marylander - Yes
Powell - Yes
Spagnoli – Not Present for Vote
Wall - Yes
Dixon - Yes

5. Duty of Loyalty

MOTION 6232016:3 Bates/Callagy – Approve proposed draft Resolution of the Board of Directors Duty of Loyalty and make it a policy.

9-1 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Not Present for Vote
Forshey - Yes
Fuson – Not Present for Vote
Kandel - No
Marylander - Yes
Powell - Yes
Spagnoli – Not Present for Vote
Wall - Yes
Dixon - Yes

6. Proposed Amendments to Policies and Procedures for Approval of Schools

MOTION 6232016:4 Kandel/Bates – Move to approve the revised language with proposed amendments: 5a, 3d - Photographic identification may be required to be shown by prospective students visiting the school. The school shall not make a copy or maintain the Photo ID.

Bates – Friendly Amendment – Include the amendment for Section 2d as follows: 180 days from the date an application is deemed complete by CAMTC, CAMTC will send a letter to the school notifying it of CAMTC’s decision to approve the school, provisionally approve the school, propose to deny the school, propose to otherwise act against the school in accordance with these Procedures, or notify the school that corrective action is needed in accordance with the procedures set forth herein.

Kandel accepts Friendly Amendment.

Powell – Friendly Amendment – Remove 5d, 3a for further discussion.

Kandel accepts Friendly Amendment.

Final Motion - Move to approve the Revised Language for 2d:

180 days from the date an application is deemed complete by CAMTC, CAMTC will send a letter to the school notifying it of CAMTC's decision to approve the school, provisionally approve the school, propose to deny the school, propose to otherwise act against the school in accordance with these Procedures, or notify the school that corrective action is needed in accordance with the procedures set forth herein.

9-0, 1 Abstain MOTION PASSES

ROLL CALL VOTE:

Bates - Yes

Budlong - Abstain

Callagy – Yes

Faber - Yes

Forman – Not Present for Vote

Forshey - Yes

Fuson – Not Present for Vote

Kandel - Yes

Marylander - Yes

Powell - Yes

Spagnoli – Not Present for Vote

Wall - Yes

Dixon - Yes

7. Proposed Amendments to Recertification Policy

MOTION 6232016:5 Bates/Kandel – Move to approve the Limited Time Recertification Policy as is, effective July 1, 2016.

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes

Budlong - Yes

Callagy – Yes

Faber - Yes

Forman – Not Present for Vote

Forshey - Yes

Fuson – Not Present for Vote
Kandel - Yes
Marylander - Yes
Powell - Yes
Spagnoli – Not Present for Vote
Wall - Yes
Dixon - Yes

8. Career Outreach Program

MOTION 6232016:6 Bates/Callagy – Move to adopt the Career Opportunity Mailing Program as is, effective immediately.

9-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Not Present for Vote
Forshey - Yes
Fuson – Not Present for Vote
Kandel – Not Present for Vote
Marylander - Yes
Powell - Yes
Spagnoli – Not Present for Vote
Wall - Yes
Dixon – Yes

The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 11:17 am and returned to open session at 11:35 am.

9. School Presentations

In't Health Center
Healing Arts Institute
Just for your Health

The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 1:40am and returned to open session at 2:50pm.

The Board went into Closed Session Pursuant to California Government Code Section 11126(a) to discuss the CEO's performance review at 2:50pm and returned to open session at 3:16pm.

There was no action taken in the closed session regarding the CEO's performance review.

10. Chief Executive Officer's Report

Mr. Netanel stated CAMTC was invited by the Legislature to be a part of a special hearing about the role of regulated professions in combating human trafficking. Mr. Netanel went on to say that CAMTC has created a human trafficking brochure that will be sent to all certificate holders.

Mr. Netanel stated that CAMTC is continuing to work closely with local government agencies and a new round of letters to all city and county managers, police chiefs and sheriffs with offers for additional support will be sent with reprints of our article from the June issue of Western City.

Regarding the progress of the Feasibility Study, Mr. Netanel stated staff has interviewed six different consulting firms and have narrowed the selection down to two. Mr. Netanel stated we are looking for a very credible firm with a proven track record with the Legislature.

11. Director of ESD's Report

Mr. Smith stated ESD is nearing the end of the initial school approval process where the majority of applications received through 2015 will get through the process by July 1, 2016. Mr. Smith went on to say that 123 applications for school approval were received in 2015 and ESD staff has conducted over 120 site visits.

Ms. Smith stated ESD has received 15 applications so far in 2016 and will begin processing those once the 2015 applications are completed.

12. Director of Governmental Affairs and Special Projects' Report

Ms. May stated there are over 170 cities and counties that have passed ordinances that require certification and at least 10 cities are in the process of drafting new ordinances that require certification. Ms. May stated she suspects some cities are confused and believe that requiring certification is a state mandate required by AB1147, which is not true.

13. Director of PSD's Report

Mr. McElroy presented a visual map of all CAMTC trainings with law enforcement since 2014. Mr. McElroy stated that in certain areas, up to 25 agencies attended one training. Mr. McElroy

stated he is not only receiving training requests from law enforcement agencies, but also from health departments, district attorneys' offices, and business and licensing permit divisions.

Mr. McElroy stated cities and counties are contacting CAMTC on a more frequent basis regarding their disciplinary action against certificate holders and forwarding the information to CAMTC for our disciplinary review.

14. Public Comments Regarding Issues Not on this Agenda/Suggested Items for Future Meetings

The Board opened the floor for public comments.

15. Next Board Meeting

Mr. Netanel stated the next Board meeting will be on September 28, 2016 and September 29, 2016.

The Chairman adjourned the meeting at 4:16 pm.

Minutes Approved: September 28, 2016

Allison Budlong, Secretary