



CAMTC Board of Directors Meeting
September 30, 2014

The Portofino Hotel and Marina
260 Portofino Way
Redondo Beach, CA 90277
Pacific 1 Room

OPEN SESSION MINUTES

Directors Present: William Armour, Mike Callagy, Judi Calvert, Mark Dixon, Ben Drillings, Jeff Forman, Keith Grant, Elna Leonardo, Michael Marylander, Arthur Miller, Christian Pezza, Jean Robinson, Roberta Rolnick, Marcy Schauback, Michael Sinel, Joe Bob Smith, Caroline Tseng, Deb Tuck, Dixie Wall

Directors Absent: Guy Fuson

Staff: Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD

General and Special Counsel: Jill England, Alison Siegel

1. Call to Order

Chairman Dixon called the meeting to order at 10:09am and established a quorum

Chairman Dixon reminded the Board of the rules of debate.

Chairman Dixon welcomed Jeff Forman to the Board as the California Community Colleges Chancellor's Office appointee.

2. Approval of Minutes

Motion 93014:1 Callagy/Grant – Move to approve the June 5, 2014 open session minutes with corrections.

18-0, 1 Abstain (Forman)
MOTION PASSES

Motion 93014:2 Grant/Pezza – Move to approve the June 25, 2014 open session minutes with corrections.

17-0, 1 Abstain (Forman, Tseng)
MOTION PASSES

3. Board Members' Duty of Loyalty

Motion 93014:3 Callagy/Rolnick – Move to adopt the “Duty of Loyalty” document as presented.

16-2, 1 Abstain (Schaubeck)

MOTION PASSES

4. Legislation

Mr. Netanel stated that the Board can be pleased that the re-authorization bill was passed unanimously in the Senate and Assembly. He stated that that he is looking forward to recalibrating and building a positive relationship with all stakeholders.

Ms. Siegel summarized the legislative process.

5. CEO's Report

Mr. Netanel stated that the sunset review was a healthy and welcome exercise that provided an opportunity to make substantive improvements to the law. Mr. Netanel went on to say that the new law takes effect January 1, 2015 and in the next few weeks, we will be notifying all certificate holders regarding the new provisions of the law and making sure that our operations and protocols are in compliance with the new law.

Mr. Netanel stated that so far in 2014, CAMTC has received and processed more than 22,600 new and recertification applications. He pointed out that since this is 3,000 more applications than was planned for, staff has been extremely busy but have been managing the additional workload well. Mr. Netanel stated that a new staff attorney was hired to assist with legal work related to denials and revocation and the goal is to hire one more full time staff attorney to bring the total in-house attorneys to three.

6. Treasurer's Report

Mr. Marylander stated that CAMTC has received 68,485 applications between July 27, 2009 and September 13, 2014. He went on to say that for this year, through September 13, 2014, 8257 applications have been received. Mr. Marylander stated that re-certifications billed have increased substantially in 2014 due to the fact that certificate holders certified in 2010 and 2012 are renewing again.

7. Director of Governmental Affairs and Special Projects' Report

Ms. May stated that they are over 100 cities and three counties that require certification. She stated that CAMTC will work with a few of the cities that have the best ordinances to help modify them as needed to reflect the new statute. Ms. May informed the Board of live scan delay issues which used to average about one month and have increased to a three to four month delay. She stated that these delays have affecting the processing times of some applicants keeping their file in an incomplete status until the live scan result is received.

8. Director of Professional Standards Division's Report

Mr. McElroy stated that they have made recent improvements in waiting room wait times by giving staff more parameters to work with.

9. Discussion and Adoption of 2015 Strategic Objectives

Motion 93014:4 Rolnick/Callagy – Move to accept the recommended 2015 strategic priorities as presented by the CEO.

15-3, 1 Abstain (Leonardo)

MOTION PASSES

Motion 93014:5 Grant/Rolnick – Authorize Legal Counsel and the CEO to develop and include contracts as needed in negotiations with candidates for a Director of Communications and Outreach position.

15-2, 1 Abstain (Callagy), 1 no vote (Drillings)

MOTION PASSES

10. Legislator of the Year Award

Motion 93014:6 Smith/Rolnick – Nominate Assemblymember Susan Bonilla as CAMTC’s Legislator of the Year.

17-0, 1 Abstain (Drillings)

MOTION PASSES

The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 4:15pm and returned to open session 5:19pm.

Chairman Dixon adjourned the meeting at 5:20pm.

Minutes Approved: December 11, 2014

Roberta Rolnick, Secretary



CAMTC Board of Directors Meeting
October 1, 2014

The Portofino Hotel and Marina
260 Portofino Way
Redondo Beach, CA 90277
Pacific 1 Room

OPEN SESSION MINUTES

Directors Present: William Armour, Mike Callagy, Judi Calvert, Mark Dixon, Jeff Forman, Keith Grant, Elna Leonardo, Michael Marylander, Arthur Miller, Christian Pezza, Jean Robinson, Roberta Rolnick, Marcy Schaubeck, Michael Sinel, Joe Bob Smith, Deb Tuck, Dixie Wall

Directors Absent: Ben Drillings, Guy Fuson, Carolyn Tseng

Staff: Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD

General and Special Counsel: Jill England, Alison Siegel

1. Call to Order

Chairman Dixon called the meeting to order at 8:40 a.m. and established a quorum

2. Massage School Presentation

Alireza Mirshojae, CEO of Mir Institute School of Massage and Pain Management Therapy gave his school presentation.

The Board went into Closed Session with CAMTC legal counsel pursuant to California Government Code Section 11126(e) at 9:08am and returned to open session 9:42am.

The Board went into Closed Session with CAMTC legal counsel regarding the appointment, employment, evaluation of performance, or dismissal of an employee pursuant to California Government Code Section 11126(a) at 10:00am and returned to open session 11:00am.

No action was taken in the Section 11126(a) closed session.

Motion 100114:1 Callagy/Grant – Move to give Chair and General Counsel the authority to explore, develop and enter into an employee contract with CEO, Ahmos Netanel.

3. Review and Recommendations Regarding CEO Compensation

Motion 100114:2 Sinel/Callagy – Effective April 1, 2014 to April 1, 2015, increase Mr. Netanel's current base monthly salary by \$711.00, monthly benefit and dependent allowance by \$210.00, and monthly allowance for office rent, utilities, maintenance and cleaning by \$53.00.

16-0, 1 Abstain (Robinson)

MOTION PASSES

4. CEO Report on School

Mr. Netanel summarized the issue with Twin Lakes College of Healing Arts and their loss of BPPE approval on January 1, 2013. He stated that for CAMTC to be consistent with standard protocol, students who graduated before January 1, 2013 will be given a 90-day grace period to apply with CAMTC for certification using their education from Twin Lakes College of Healing Arts.

Motion 100114:3 Robinson/Grant – Move staff to explore the new law to see if CAMTC has the ability to treat schools as closed if the school lost BPPE approval which was not disciplinary in nature and bring back to next Board meeting.

17-0

MOTION PASSES

5. Board of Directors – Standard Operating Procedures

Motion 100114:4 Robinson/Smith – When a change affecting the policies and procedures of the organization, or the qualifications or requirements for certificate holders, is suggested by a staff or Board member, staff is required to include information described below in the Board packet to ensure Board members are well prepared to discuss and vote on the issue. If a Board member is making the policy change request, staff may delegate the responsibility of information gathering to the Board member.

Information provided to the Board shall include:

- The language of the current policy and when the policy was adopted.
- A short description of why the policy should be changed.
- The language of related statutes that may have an impact on the decision.
- The fiscal impact the proposed change may have on CAMTC and certificate holders and applicants.
- Potential pros and cons if the new policy is adopted.
- The impact on current certificate holders and applicants.
- A suggested date for the change to be implemented.

Friendly Amendment – Grant – Instruct legal counsel to review in detail and suggest changes to the language of the motion and bring back to next Board meeting.

15-1, 1 Abstain (Dixon)

MOTION PASSES

Motion 100114:5 Robinson/Schaubeck – When the Board changes certification requirements or any policy directly impacting certificate holders or applicants, staff will update all relevant areas of the CAMTC website and email all certificate holders and/or applicants within 14 days after the Board's decision. Any changes to certification requirements shall include a 90-day notification period prior to implementation unless there is a concern for public safety or a date is otherwise specified in the motion.

12-1

MOTION PASSES

Motion 100114:6 Robinson/Rolnick – The staff will post approved open session minutes on the website within 14 days of the Board meeting in which they are approved.

12-1

MOTION PASSES

6. PSD – Summary of Standard Operating Procedures Report

Special Counsel Siegel summarized PSD's Standard Operating Procedures.

7. Future Agenda Items and Scheduling of Next Meeting

No change in scheduled Board meeting of December 11, 2014.

Chairman Dixon adjourned the meeting at 1:55pm.

Minutes Approved: December 11, 2014

Roberta Rolnick, Secretary