



# CALIFORNIA MASSAGE THERAPY COUNCIL

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## NOTICE OF PUBLIC MEETING

Wednesday, September 26, 2018 - 1:30 p.m.

Thursday, September 27, 2018 – 8:30 a.m.

Portofino Hotel and Marina

260 Portofino Way  
Redondo Beach, CA 90045  
Meeting Room:  
Bayside

## AGENDA

1. Call to order, roll call, and establish quorum
2. Chair's comments
  - Welcome/Introductions
  - Rules of Debate
3. Approval of minutes from May 31, 2018 meeting
4. Election of officers
5. Schools Advisory Committee update and recommendations
6. Reconsider policy for purging school approval applications and instituting grace period for students
7. Proposed amendments to the Policies and Procedures for Approval of Schools
8. Closed session with CAMTC legal counsel pursuant to California Government Code Section 11126(e) – litigation update
9. Director of ESD's report
  - School Statuses
  - ESD Communication
  - Looking Forward
10. Chief Executive Officer's report
  - Legislative Update
  - Update on 2018 strategic priorities

- FSMTB
- Operations
- Finance
- Outreach

11. Closed Session regarding the appointment, employment, evaluation of performance, or dismissal of an employee pursuant to California Government Code Section 11126(a) - CEO performance review

12. Return to open session and announce action taken in closed session, if any, under item 11

13. 2019 Strategic Priorities

14. CEO contract

15. Records Retention Policy

16. Director of Governmental Affairs and Special Projects' report

- Local government update
- Human Trafficking
- Legislative updates
- Certification and Management System (CAMS)
- Other activities

17. Treasurer's report

- Applications Received
- Financial Statements
- Conclusions
- Comments/Discussion on Financial Reports

18. Director of Operations' report

- 2019 Preparations
- Application Processing
- Customer Service

19. Director of PSD's report

- Interaction with Law Enforcement Agencies
- Training

20. Outreach Director's report

- Upcoming Events
- ESD Outreach
- PSD Outreach
- GA Outreach

21. Amendments to Staff Expense Reimbursement Policy

22. Public comments regarding issues not in this agenda/suggested agenda items for future meetings
23. Items/suggestions from Board members for future meeting agendas
24. Adjourn

*All agenda items are subject to discussion and possible action.* All interested parties are invited to attend the meeting. Time will be allowed for members of the public to make comments on each agenda item (up to 2 minutes). To make a request for more information, to submit comments to the Board, or to make a request regarding a disability-related modification or accommodations for the meeting, please contact Jon Walters at (916) 669-5336 or One Capitol Mall, Suite 800 Sacramento CA 95814 or via email at [info@camtc.org](mailto:info@camtc.org). Requests for disability-related modification or accommodation for the meeting should be made at least 48 hours prior to the meeting time. This notice and agenda is available on the Internet at <http://www.camtc.org>