



**CALIFORNIA**  
MASSAGE THERAPY COUNCIL

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## **Policy for Recertification of Active Duty Military Personnel and Their Spouses Approved 11/10/16**

CAMTC'S regular policy on recertification allows certified individuals to apply for recertification within six months of expiration by paying a graduated late fee of up to \$90. This policy allows individuals who do not meet current educational and exam requirements to recertify without having to meet those requirements (500 hours and passage of an exam). Under the current policy, those whose certificates have been expired for more than six months must reapply as a new applicant and must therefore meet all of the current requirements for certification. CAMTC is also currently running a temporary "Limited Recertification" policy that generally allows previous certificate holders in good standing, who expired on or after January 1 of 2013, to apply for recertification by paying an additional \$125 late fee.

The policy proposed herein would apply only to active duty military personnel and their spouses. This new proposed policy would waive the late fee normally assessed for applications for recertification (both the up to \$90 late fee and \$125 late fee) and would allow for recertification more than six months after the date of expiration for active duty military personnel and their spouses. This policy would extend beyond the limited time period for the Limited Recertification policy and require proof that an individual or their spouse is an active duty military member. It would generally allow active duty military personnel and their spouses to recertify if their complete applications were received before or within one year of the end of their or their spouse's active duty status.

### **What Are The Benefits of This New Policy to Expired Certificate Holders?**

1. For active duty military personnel and their spouses, this policy would waive the up to \$90 late fee imposed on expired certificate holders who apply within six months of expiration, and for those applying under the Limited Recertification program, it would also waive the \$125 late fee associated with that program.
2. This policy would allow expired certificate holders who are active duty military personnel and their spouses to apply for recertification after the regular six-month grace period and Limited Recertification program has ended, as long as the conditions described below are met.

## **Who Does This Policy Apply to?**

1. This policy only applies to certificate holders if they or their spouses currently are, or have recently been, active duty military personnel.
2. This policy only applies to those who were previously certified by CAMTC as a CMP or a CMT. It does not apply to those who were previously certified as a CCMP when their certificate expired.
3. This policy only applies to certificate holders whose certificates were in good standing at the time of expiration. It does not apply to those who have had their CAMTC certificate revoked or nullified or to those whose certificates were suspended at the time of expiration. It does not apply to past certificate holders who have applied for recertification or certification and had their application for recertification or certification denied.

## **What Are the Requirements That Must Be Met In Order For This Policy to Apply?**

1. Applicants must have been previously certified by CAMTC as a CMP or a CMT and had a certificate that was in good standing when it expired (not suspended, revoked, or nullified, or application denied).
2. Applicant or their spouse must be a current active duty military personnel or someone whose active military duty has ended within one year of submission of their complete application for recertification.
3. CAMTC must RECEIVE all of the following within one year of the active military duty ending (a postmark date will not suffice):
  - A completely filled out Active Duty Military Application for Recertification and all supporting documents;
  - Documents proving that the applicant is currently (or in the last one year has been) an active duty military personnel;

OR

- Documents proving that the applicant's spouse is currently (or in the last one year has been) an active duty military personnel and that the applicant is the legal spouse of such an individual;
- All regular application fees, including but not limited to the \$150 fee for the application have been paid; and
- A new Live Scan must be performed and submitted.

If all required items are not received within this timeframe, the requirements of this policy will not have been met and CAMTC will consider the application to be incomplete and the file will be purged after one year, though the individual may still reapply as a new applicant.

4. Applications received pursuant to this policy will be processed in accordance with CAMTC's standard operating procedures for applications for recertification. This policy only allows for the late receipt of applications for recertification and waiver of the late fee(s) and has no bearing on whether the application received will be approved or denied.