



CAMTC Schools Advisory Committee Meeting

May 30, 2018

Hyatt Los Angeles International Airport
6226 West Century Blvd.
Los Angeles, CA. 90040

OPEN SESSION MINUTES

Committee Members Present: *Jeff Forman; Allison Budlong; Katie Mickey; Kat Damiano; Keith Grant; Madonna Polley*

Committee Members Absent: *Ben Drillings*

Staff: *Ahmos Netanel, CEO, Joe Bob Smith, Director of ESD; Beverly May, Director of Governmental Affairs; Roberta Rolnick, Director of Outreach*

General Counsel: *Jill England*
Special Counsel: *Alison Siegel*

Guests: *Selena Lee, Laura Embleton, Patty Flanagan, Sonya Way, several late unannounced guests*

1. Call to Order

Chairman Forman called the meeting to order at 12:50 pm and established a quorum.

2. Chair's Comments and Rules of Debate

3. Introductions of each committee member

Allison Budlong – National Holistic Institute
Katie Mickey- Santa Barbara Body Therapy Institute-Santa Barbara
Kat Damiano- IPSB at life energy institute -Culver City
Keith E Grant- IMSAC & McKinnon Body Therapy Institute- Oakland
Madonna Polley- Fair Oaks Massage Institute –Sacramento

Not present: *Ben Drillings, A2Z Health Massage School-CAMSA- Thousand Oaks*

4. CEO comments

5. Jill England, General Counsel - Introduction to Bagley-Keene Open Meeting Act and Conflict of Interest Policy

6. Approval of Minutes from November 1, 2017

MOTION 5302018:1 Grant/Forman– Move to approve the November 1, 2017 minutes with pending amendments.

MOTION PASSES 3 Yes, 3 Abstain

ROLL CALL VOTE:

Allison Budlong - abstain

Kat Damiano - abstain

Keith Eric Grant - yes

Katie Mickey - yes

Madonna Polley- abstain

Jeff Forman - yes

7. Director of ESD Report

Mr. Smith stated there are now 93 schools with CAMTC-approved programs, 96 total campuses, 3 approved since the last meeting – 6 schools have been denied, 2 new schools have applied since the last Board meeting.

Discussion of re-approval applications – the first 45 approved schools have applied for re-approval. All schools that applied by April and have no issues are expected to be approved prior to expiration. Letters will start going out next week. 41 schools self-reported their graduation rates for the past two years. The average number of graduates from CAMTC approved schools increased by 18.62% from 2015 to 2017.

ESD Outreach – March 10, 2018, Attended CAMSA meeting in Van Nuys, AMTA-CA convention in Irvine and California Police Chiefs Conference in Long Beach.

Mr. Smith reported on the very positive initial meeting with new Executive Director of the Bureau of Private Postsecondary Education (BPPE).

Once the last of the school re-approvals is complete next month, purging pending schools will be next priority as well as on-going monitoring of schools.

8. Proposed Policy for Purging School Applications for Approval and Instituting Grace Period for Students

Mr. Smith introduced the policy to be considered tomorrow by the CAMTC Board regarding schools whose applications have never been completed and applied prior to July 2016. Schools will be notified and given a choice to complete their application or let it be purged from the CAMTC system. CAMTC is proposing a one-time pathway for those students to attend a hearing. Currently there are 65 schools on the pending list, of which about half would be purged under the proposed policy.

MOTION 5302018:2 Motion Grant/Budlong Motion to recommend to the Board that they include language to clarify the proposed purge policy and make clear that this applies to schools that have failed to provide information within their power to make their application complete. Friendly amendment by Madonna Polley, accepted, to add that these schools be requested to notify their students of the policy and deadlines to comply.

Mr. Grant to draft proposed language today for the Board's consideration.

MOTION PASSES 6-0

ROLL CALL VOTE:

Allison Budlong - yes

Kat Damiano - yes

Keith Eric Grant - yes

Katie Mickey - yes

Madonna Polley - yes

Jeff Forman – yes

9. BPPE and CAMTC policies regarding program enrollment and transfer students.

MOTION 5302018:3 Motion Grant/Mickey Recommend that the Board asks staff to consider options to accept courses within approved programs without requiring enrollment in the entire approved program, and present these to the committee with possible amendments to the Policies and Procedures for Approval of Schools in September.

Ms. Mickey discussed the logistical challenge of having students attend partial programs (“a la carte”) but CAMTC requires that they sign up for the full program. Graduation statistics for BPPE are affected, students pay at lower rate, etc. Mr. Smith encouraged alternatives as CAMTC only approves programs of no less than 500 hours. Ms. Budlong suggested reviewing waiver exceptions such as for disability, per accrediting entities.

Selena suggested CAMTC charging fees for submitting multiple transcripts.

MOTION PASSES 6-0

ROLL CALL VOTE:

Allison Budlong - yes

Kat Damiano - yes

Keith Eric Grant - yes

Katie Mickey - yes

Madonna Polley -yes

Jeff Forman – yes

MOTION 5302018:4 Mickey/Grant Recommend to the Board that consider adding a fee for review of multiple transcripts

MOTION PASSES 6-0

ROLL CALL VOTE:

Allison Budlong - yes

Kat Damiano - yes

Keith Eric Grant - yes

Katie Mickey - yes

Madonna Polley -yes

Jeff Forman – yes

10. What happens to the students when a custodian of records for a closed school becomes unapproved

Ms. Damiano stated that this is a one-off issue being dealt with elsewhere

11. MBLEx update

Ms. Mickey summarized the discussions at the CAMSA meeting in Van Nuys in March 2018. She has not received any responses to her inquiries from FSMTB. She is still asking for a rationale for the Job Task analysis and for a defined Body of Knowledge. Mr. Netanel has discussed these issues with the Executive Director of FSMTB and will be following up in the coming months.

Ms. Siegel stated that Mr. Netanel is in active discussion with FSMTB regarding provisions for students from purged schools to sit for the MBLEx.

12. Recommendation that “application pending” be written on CAMTC website adjacent to approved schools expiration date

MOTION 5302018:5 Mickey/Budlong Motion to recommend that staff add to the website “Application for re-approval received” to any school that so qualifies, with an appropriate disclaimer. – Motion withdrawn

Substitute Motion 5302018:6: Damiano/Budlong Motion to recommend that staff add a notice to the approved school list on the website stating that “Applications for re-approval have been submitted and the first re-approvals will occur in June 2018.”

The intent is to make it more clear to potential students that a school whose approval is expiring soon has applied for renewal.

MOTION PASSES 6-0

ROLL CALL VOTE:

Allison Budlong - yes

Kat Damiano - yes

Keith Eric Grant - yes

Katie Mickey - yes

Madonna Polley - yes

Jeff Forman - yes

13. School Survey – All schools have received the survey and have a month to respond.

14. Proposed amendments to Policies and Procedures for Approval of Schools

MOTION 5302018:7 Motion Grant Motion to recommend to the Board that CAMTC separate in the Policies and Procedures for Approval of Schools the time allowed for a school to complete an application from investigations and information gathering including third party input.

No second. This will be placed on the agenda for September to allow staff and the committee to consider ways to address it.

Motion 5302018:8 Mickey/Damiano Motion to recommend to staff that applications for school re-approval be accepted one year prior to expiration.

MOTION PASSES 5-0, 1 absent

ROLL CALL VOTE:

Allison Budlong - yes

Kat Damiano - absent

Keith Eric Grant - yes

Katie Mickey - yes

Madonna Polley - yes

Jeff Forman – yes

15. Public comments regarding issues not in this agenda/suggested agenda items for future meetings

Selena Lee asked for longer notice on the re-approval process.

16. Items/suggestions from Committee members for future meeting agendas

None

17. Adjourn. Next meeting will be September 26, 2018

The Chair adjourned the meeting at 6:04 p.m.

Minutes Approved: September 26, 2018

Allison Budlong, Secretary