



CAMTC Board of Directors Meeting

May 29, 2019

Hilton Oakland Airport
1 Hegenberger Road
Oakland, CA 94621

OPEN SESSION MINUTES

Directors Present: *Ron Bates, Allison Budlong, Shana Faber, Jeff Forman, Heather Forshey, Elna Leonardo, Dixie Wall, Mark Dixon*

Directors Absent: *Mike Marylander, Stephany Powell, Sean Thuilliez*

Staff: *Ahmos Netanel, CEO; Jon Walters, Director of Operations; Beverly May, Director of Governmental Affairs, Anti-Human Trafficking and IT; Rick McElroy, Director of Law Enforcement Relations, Background Review Division; Roberta Rolnick, Outreach Director; Joe Bob Smith, Director of Educational Standards Division*

General Counsel: *Jill England*
Special Counsel: *Alison Siegel*

1. Call to Order

Chairman Dixon called the meeting to order at 10:12 a.m. and established a quorum.

2. Chair's Comments

Chairman Dixon welcomed the Board and visitors and requested that everyone adhere to the Rules of Debate.

3. Approval of minutes

MOTION 05:29:2019:1 Budlong/Forshey Motion to approve minutes of open session April 4, 2019

MOTION PASSES 6-0-1

ROLL CALL VOTE: 6 Yes; 0 No; 1 Abstain

Ron Bates – Abstain

Allison Budlong – Yes

Shana Faber – Yes

Jeff Forman – Yes

Heather Forshey – Yes

Elna Leonardo – Yes

Dixie Wall -not present

Mark Dixon – Yes

4. Appeal of Decision to Deny School Approval

Presentation by Patricia Cramer of World School of Massage

MOTION 05:29:2019:2 Forshey/Bates Motion to extend time for Ms. Cramer to speak for three additional minutes

MOTION PASSES 7-0-1

ROLL CALL VOTE: 7 Yes; 0 No; 1 Abstain

Ron Bates – Yes

Allison Budlong – Abstain

Shana Faber – Yes

Jeff Forman – Yes

Heather Forshey – Yes

Elna Leonardo –Yes

Dixie Wall – Yes

Mark Dixon – Yes

5. Request from Un-Approved School to be Removed From Un-Approved Schools List
ZMS Academy did not attend to present

6. Closed session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) - schools; lawsuits

The Board went into Closed session at 11:45 a.m.

The Board returned from Closed Session at 1:21p.m., adjourned temporarily for lunch, and returned to open session at 2:14 p.m.

7. Appointment of a new Audit Committee Chair

MOTION 05:29:2019:3 Forman/Bates Motion to appoint Elna Leonardo as Chair of the Audit Committee

MOTION PASSES 6-0-1

ROLL CALL VOTE: 6 Yes; 0 No; 1 Abstain

Ron Bates – Yes

Allison Budlong – Yes

Shana Faber – Yes

Jeff Forman – Yes

Heather Forshey – Yes

Elna Leonardo – Abstain

Dixie Wall – Yes

Mark Dixon – Yes

8. Chief Executive Officer's report

CEO Ahmos Netanel reported that CAMTC still has not received the Sunset Questionnaire.

CAMTC continues its on-going negotiations with the author of AB 775, but has not taken a formal position on this bill. The next hearing will be mid to late June.

The Rules Department (formerly PSD) will be re-named the Background Review Department if approved by the Board today.

Mr. Netanel participated in the Thai New Years' celebration which was a great success.

Staff has included the volume of cases in the Performance Measures as of this quarter. Performance Measure 4 has improved and now shows approximately 100 days to close cases that result in formal discipline.

Media coverage focuses primarily on arrests for prostitution and local massage regulations.

Ahmos Netanel and Beverly May will be meeting with representatives of the state Attorney Generals' office.

9. CAMTC Acceptance of Foreign Education

Ahmos Netanel reported that it does not appear that the Legislature will address this issue in 2019.

10. Amendments to the Procedures for Denial of Certification or Discipline/Revocation

MOTION 05:29:2019:4 Forshey/Bates Motion to approve the recommended name change of the Rules Department to the Background Review Department

MOTION PASSES 7-0-1

ROLL CALL VOTE: 7 Yes; 0 No; 1 Abstain

Ron Bates – Abstain

Allison Budlong – Yes

Shana Faber – Yes

Jeff Forman – Yes

Heather Forshey – Yes

Elna Leonardo - Yes

Dixie Wall – Yes

Mark Dixon – Yes

11. Amendments to the Policies and Procedures for Approval of Schools (acceptance of education from closed schools).

Joe Bob Smith discussed the changes to the policies regarding acceptance of education from closed schools which would be a return to the policy in 2018 in order to reduce unnecessary hardship on the students.

MOTION 05:29:2019:5 Forman/Wall Motion to approve the proposed amendments to the Procedures for Approval of Schools.

MOTION PASSES 8-0-0

ROLL CALL VOTE: 8 Yes; 0 No; 0 Abstain

Ron Bates – Yes

Allison Budlong – Yes

Shana Faber – Yes

Jeff Forman – Yes

Heather Forshey – Yes

Elna Leonardo - Yes

Dixie Wall – Yes

Mark Dixon – Yes

12. Amendment to fee schedule

CEO Netanel recommends that the Board lower the fee for a name change from \$60 to \$45 to better match the work involved to change a name.

MOTION 05:29:2019:6 Bates/Forshey Motion to approve the recommended fee decrease for name changes from \$60 to \$45.

MOTION PASSES 8-0-0

ROLL CALL VOTE: 8 Yes; 0 No; 0 Abstain

Ron Bates – Yes

Allison Budlong – Yes

Shana Faber – Yes

Jeff Forman – Yes

Heather Forshey – Yes

Elna Leonardo - Yes

Dixie Wall – Yes

Mark Dixon – Yes

13. Treasurer's report

Treasurer Marylander was not present so CEO Netanel went over Mr. Marylander's written report. Applications received have increased. Mr. Netanel pays close attention to operating reserves, which he recommends be at 3-6 months. Currently CAMTC has a 5 month operating reserve.

14. Director of Governmental Affairs and Special Projects' report

Beverly May summarized and updated the bill information in her report. AB 476 has now gone to Senate Business and Professions Committee. SB 35 passed out of the Senate and is awaiting committee assignment in the Assembly. Late June she will attend the two hour POST Human Trafficking training mandated for all law enforcement by Prop 35, in San Mateo County. Rick McElroy will attend a later session. Ms. May announced that she is on the Steering Committee of the San Francisco Collaborative Against Human Trafficking (SFCAHT). Our CAMS vendor will come to Sacramento for several days to work with us on beginning the transition to the new platform, which will facilitate the application process. There was brief discussion on the 13th attempt by the Athletic Trainers to become licensed.

15. Director of Operations' report

Director of Operations Jon Walters discussed how his team is focusing on results. Joe Bob Smith has helped streamline the process for review of education. Recertification processing time is currently three days, email response time is better than it has ever been. Mr. Walters has weekly calls with Ahmos Netanel and Alison Siegel. He has studied the reasons that paper applications are returned for incompleteness. Mr. Walters discussed distributing this information to schools or anyone else assisting applicants in order to reduce instances in which applications need to be returned as incomplete.

16. Director of Educational Standards Division's report

Joe Bob Smith reported that a number of schools have submitted their reports of compliance with corrective actions and are now being reviewed. The monthly calls for schools are going well. The quarterly Schools Newsletters are going out timely after each Board meeting. The list of purged schools has been cleared out, some re-engaging their applications rather than be purged. Currently there are 74 approved campuses. Mr. Smith was recently inducted into the World Massage Festival Hall of Fame. He reported that many states ask about issues in California, especially with regard to schools.

17. Director of Law Enforcement Relations' report

Rick McElroy reported that over 300 individuals have been trained so far this year, almost as many as in all of 2018. Sixteen trainings have been organized by CASEO (California Association of Code Enforcement Officers). Mr. McElroy discussed his work with Beverly May helping cities as they amend ordinances and is working with her and Board member Shana Faber on a collection of sample ordinances. He has been meeting with the various divisions in Los Angeles. He has met with the Executive Director of the Los Angeles Board of Police Commission, Richard Tefank. As a result, Mr. Tefank has instructed the Deputy Chiefs to work with CAMTC. We look forward to continued improved cooperation with the city of Los Angeles. .

18. Outreach Director's report

Roberta Rolnick reported that her activities are primarily focused on events right now. Ms. Rolnick attended a spa industry event titled "iConnection 2019" that offered good opportunities for discussion of future collaboration. She reported on the upcoming Women in Law Enforcement (WLL) conference that she will attend with Beverly May and Kellie Rodriguez. CAMTC will also be present at the CASEO conference again. Ms. Rolnick noted a dramatic increase in the number of schools participating in the Monthly Schools calls. CAMTC continues to engage regularly with the California Police Chiefs' Association. Development of a Massage Schools Presentation is being planned.

19. Board's initial discussion on legislative changes to be recommended in the Sunset report

MOTION 05:29:2019:7 Dixon/ Faber Motion to suspend rules of debate for the discussion of the sunset legislation

MOTION PASSES 8-0-0

ROLL CALL VOTE: 8 Yes; 0 No; 0 Abstain

Ron Bates – Yes

Allison Budlong – Yes

Shana Faber – Yes

Jeff Forman – Yes

Heather Forshey – Yes

Elna Leonardo - Yes

Dixie Wall – Yes

Mark Dixon – Yes

The Board discussed possible issues for the Sunset report, including continuing education requirements.

20. Public comments regarding issues not on this agenda/suggested agenda items for future meetings

Members of the public were given the opportunity to make comments and suggestions.

21. Items/suggestions from Board members for future meeting agendas

Board members were given the opportunity to make suggestions for future Board meetings. As always, Mr. Netanel will also ask for agenda items from Board members prior to the next meeting.

Chairman Dixon acknowledged Dixie Wall for her years of service to the Board as this will be her last meeting.

22. Amendment to accounting procedures - tabled

23. Adjourn

Chairman Dixon adjourned the meeting at 3:54 p.m.

Minutes Approved: September 11, 2019

Allison Budlong, Secretary