



**CAMTC Board of Directors Meeting
October 1, 2020**

Newport Beach Marriott Hotel
900 Newport Center Drive
Newport Beach, CA 92660

OPEN SESSION MINUTES

Directors Present in Person: *Ron Bates, Allison Budlong, Mike Callagy, Jeff Forman, Michael Marylander*

Directors Present via Zoom: *Shana Faber, Mark Dixon, John Lambert, Bernadette Murray, Stephany Powell, Tracy Rhine, Sean Thuilliez*

Directors Absent: *Heather Forshey*

Staff Present in Person: *Ahmos Netanel, CEO*

Staff Present via Zoom: *Jon Walters, Director of Operations; Beverly May, Director of Governmental Affairs, Human Trafficking and IT; Roberta Rolnick, Outreach Director; Joe Bob Smith, Director of Educational Standards Division; Rick McElroy, Director of Law Enforcement Relations; Jennifer Swartzel, CFO*

General Counsel (via Zoom): *Jill England*

Special Counsel (via Zoom): *Alison Siegel*

1. Call to Order, roll call and establish quorum

Chairman Jeff Forman called the meeting to order at 9:47 am and established a quorum.

2. Chair's Comments

- Welcome/Introductions
- Rules of Debate

3. Approval of minutes from February 20, 2020 and July 27, 2020 meetings

MOTION 10012020:1 Bates/Murray - Motion to approve open session minutes from the February 20, 2020 Board meeting

MOTION PASSES

ROLL CALL VOTE: 8 Yes; 0 No; 1 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Did not vote

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine - Abstain

Sean Thuilliez – Yes

Jeff Forman – Yes

MOTION 10012020:2 Bates/Murray - Motion to approve open session minutes from the July 27, 2020 Board meeting

MOTION PASSES

ROLL CALL VOTE: 8 Yes; 0 No; 1 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Abstain

Mark Dixon – Did not vote

Shana Faber – Did not vote

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine - Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

4. Ratification of temporary Late Fee Forgiveness Program

MOTION 10012020:3 Callagy/Budlong - Motion to ratify the temporary Late Fee Forgiveness Program

MOTION PASSES

ROLL CALL VOTE: 9 Yes; 0 No; 0 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Did not vote

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine - Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

5. Ratification of pandemic-related loans

MOTION 10012020:4 Bates/Callagy - Motion to ratify the pandemic-related loans.

Friendly amendment – Murray - to go ahead with PPP loan and if approved for SBA loan to bring it back to the Board – amendment accepted by the makers of the motion.

FINAL MOTION 10012020:4 Bates/Callagy - Motion to ratify the pandemic-related PPP loan and if approved for the SBA loan to bring it back to the Board for final action.

ROLL CALL VOTE: 11 Yes; 0 No; 0 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Stephany Powell - Yes

Tracy Rhine - Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

6. Possible 2021 changes to CEO's compensation

MOTION 10012020:5 Murray/_____ - Motion to not approve the 8% annual increase to the CEO's compensation at this time.

Motion died for lack of a second.

MOTION 10012020:6 Motion Bates/_____ - Motion to move ahead with the annual evaluation of the CEO.

Motion died for lack of a second.

No action was taken.

7. Audit Committee - update

Mr. Thulliez reported on the review by the Audit Committee of the 2019 Audit report by Damore, Hamric & Schneider, Inc.

MOTION 10012020:7 Bates/ Marylander - Motion to Approve the Audit Committee Report

MOTION PASSES

ROLL CALL VOTE: 11 Yes; 0 No; 0 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Stephany Powell - Yes

Tracy Rhine - Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

8. Request to the Legislature that the Sunset bill allow acceptance of a city attorney or county counsel (current or retired) as appointee to the Board.

MOTION 10012020:8 Budlong/Bates - Motion to make a request to the Legislature that the Sunset bill allow acceptance of a city attorney or county counsel (current or retired) as appointee to the Board.

MOTION PASSES

ROLL CALL VOTE: 9 Yes; 0 No; 1 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Abstain

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Stephany Powell - Did not vote

Tracy Rhine - Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

9. Acceptance of Interactive-Distance-Learning hours

Mr. Netanel discussed the issue of recognizing interactive distance learning permanently and informed the Board that staff will report its findings and recommendations to the Board at the next Board meeting.

MOTION 10012020:9 Budlong/Murray - Motion to direct staff to present preliminary information and research to the Board at the next meeting that assesses the feasibility and application of a more permanent policy on the acceptance of Interactive Distance Learning.

MOTION PASSES

ROLL CALL VOTE: 10 Yes; 0 No; 0 Abstain

Ron Bates – Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine – Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

10. Chief Executive Officer's report

- Covid-19 response – Ahmos Netanel discussed the significant time that staff has spent and continues to spend to create and maintain the interactive COVID-19 Map of county re-opening status.
- Quarterly Performance Measures are posted on the website. Complaint volume increased against non-certificate holders, particularly in the second quarter. PM4 target of 240 days is much more aggressive than the legislatively mandated PM4 target of 540 days for DCA Boards. The second quarter of 2020 CAMTCs' PM4 was 2 days over target, attributed to the pandemic.
- Revenues dropped significantly due to the pandemic. Numerous contracts with vendors were re-negotiated, including with our management firm, AMG, which has reduced our fees by \$150,000. Other expenses have been cut or deferred.
- Mr. Netanel briefly addressed CAMTC's 2020 Strategic Priorities. The first priority, Sunset Review was not completed since the hearing was cancelled. The second priority, Human Trafficking, has seen a lot of activity and will be discussed in greater detail at the next Board meeting, as well as our work with cities and counties on local massage regulations. Mr. Netanel pointed out the many letters of support for CAMTC and discussed one in particular from the Santa Clara District Attorney. Mr. Netanel provided an example of a certificate holder who had criminal charges of sexual assault and had their certification suspended in less than an hour from the time CAMTC received notice from the court that charges were filed.

11. Strategic priorities – 2021

MOTION 10012020:10 Callagy/Murray - Motion to suspend the Rules of Debate for the Strategic Priorities item

MOTION PASSES

ROLL CALL VOTE: 10 Yes; 0 No; 0 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine – Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

MOTION 10012020:11 Forman/Bates - Motion to approve Sunset Review as a Strategic Priority for 2021.

MOTION PASSES

ROLL CALL VOTE: 9 Yes; 0 No; 1 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Abstain

Tracy Rhine – Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

MOTION 10012020:12 Bates/Callagy - Motion to contact all city and county elected officials to offer assistance to update their ordinances to reflect current state law as a Strategic Priority for 2021.

MOTION PASSES

ROLL CALL VOTE: 11 Yes; 0 No; 0 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Yes

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine – Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

MOTION 10012020:13 Budlong/Bates - Motion to adopt as a Strategic Priority for 2021: Protection of the public health and safety; prevention of infectious disease transmission; ongoing science-based best practices communication including the importance of vaccinations..

Friendly amendment - Budlong – Motion to adopt as a Strategic Priority for 2021: Protection of the public health and safety; prevention of infectious disease transmission; ongoing science-based best practices communication.

Friendly amendment – Bates – Motion to prioritize the protection of the public health and safety in collaboration and coordination with State, county, and city health officers, code enforcement and law enforcement.

FINAL MOTION 10012020:13 - Motion to adopt as a Strategic Priority for 2021: Protection of the public health and safety and prevention of infectious disease transmission in collaboration and coordination with State, county, and city health officers, code enforcement and law enforcement.

MOTION PASSES

ROLL CALL VOTE: 10 Yes; 0 No; 0 Abstain

Ron Bates – Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Did not vote

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine – Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

MOTION 10012020:14 Callagy/Bates - Motion to adopt as a Strategic Priority for 2021: Direct staff to conduct a survey of CAMTC certificate holders and approved schools to determine if there is a practice, policy, and/or procedure the Board should implement or revise to better serve their needs as Certificate holders and schools.

MOTION PASSES

ROLL CALL VOTE: 11 Yes; 0 No; 0 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Yes

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine – Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

MOTION 10012020:15 Forman/Bates - Motion to re-instate the Rules of Debate

MOTION PASSES

ROLL CALL VOTE: 11 Yes; 0 No; 0 Abstain

Ron Bates - Yes

Allison Budlong – Yes

Mike Callagy – Yes

Mark Dixon – Yes

Shana Faber – Yes

John Lambert - Yes

Michael Marylander – Yes

Bernadette Murray – Yes

Tracy Rhine – Yes

Sean Thuilliez – Yes

Jeff Forman – Yes

12. Treasurer's report

Michael Marylander reported that CAMTC is in good financial health although the continuing effects of COVID-19 are unknown.

As of July, 31, 2020 there are 51,122 active certificate holders, which is an increase from the same time last year. There has been a drop-off beginning in April. There has been a small increase since. About 86% of people recertify, slightly down from last year. Both revenues and expenses are lower than last year. We have eight months cash reserves at this time.

13. Director of Governmental Affairs, Human Trafficking and IT

Beverly May reported that SB 1474 has been signed by the Governor, extending the Sunset and the waiver of the exam for another year.

14. Director of Operations' report

Jon Walters reported that the operations team has been performing better than expected. Telephone response time is up slightly.

15. Director of Educational Standards Division's report

Joe Bob Smith directed the Board to his written report.

16. Director of Law Enforcement Relations' report

Rick McElroy reported that he has been participating in many zoom sessions on Human Trafficking with Beverly May. Along with Ahmos Netanel and Kellie Rodriguez from BRD, he offered training by video with conferences of the California Police Chiefs Association, Women in Law Enforcement and California Code Enforcement Officers Association. He has also finally received some cooperation from LAPD on sharing information with our investigations team.

17. Outreach Director's report

Roberta Rolnick reported that this has been a busy time with the three conferences in a row. Other challenges have been keeping certificate holders updated with accurate information on COVID-19 information.

1. Upcoming Events
2. Schools Outreach
3. Law Enforcement Outreach
4. Governmental Affairs Outreach

18. CAMTC logo

Ahmos Netanel reported that his team is looking at updating the logo to better reflect who and what CAMTC is and does.

19. Public comments regarding issues not on this agenda/suggested agenda items for future meetings

A request to get clarification on what medical massage is and whether it is an essential service. Ahmos read the wording on the website that addresses this.

20. Items/suggestions from Board members for future meeting agendas

Bernadette Murray – need to discuss the audit firm for next year.

Mr. Netanel stated that the next meeting will be in early December.

21. Adjourn

Chairman Forman adjourned the meeting at 2:31 p.m.

Minutes Approved: December 10, 2020

Allison Budlong, Secretary